

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR
5781 FM 666, ROBSTOWN, TEXAS 78380
AGENDA NOTICE REGULAR BOARD MEETING TO BE HELD AT
FIRE STATION NUMBER ONE
5781 FM 666, ROBSTOWN, TX 78380**

MINUTES FOR April 12, 2023

The Fire Commissioners of the Nueces County Emergency Services District Number Four will hold a regular meeting on **April 12, 2023 Wednesday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.

The minutes are as follows:

AGENDA

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present – Otis Grupe Paul Swetish, Damien Forneris and Donald Herrmann. Absent – Geoff Atwood. Quorum established. Meeting opened at 8:04 a.m.

Others present – Ernest R, Garza, CPA, Diana Blunzter – EMS Chief and Lloyd Blunzter – Fire Chief.

2. **DISCUSSION AND/OR ACTION:** A). To approve the March 8, 2023 regular board meeting minutes.

A review of the March 8, 2023 regular board meeting minutes, after the review, a motion to approve the March 8, 2023 regular board meeting minutes as made by Commissioner Swetish, the motion was seconded by Commissioner Grupe motion passed 4-0.

B). To approve disbursements and/or prepaid for March 8, 2023 to April 12, 2023.

A review of the disbursements and/or prepaids for March 8, 2023 to April 12, 2023 was made. EMS disbursements were \$48,679.65, Fire disbursements were \$9,912.13. A motion to approve the March 8, 2023 to April 12, 2023 disbursements was made by Commissioner Hermann, motion was seconded by Commissioner Forneris. Motion passed 4-0.

C). To approve the financial statements for the period ending March 31, 2023.

Accountant Garza went over the financial statements for the period ending March 31, 2023. Mr. Garza explained the Cash and investments were \$1,856,675 which was \$570,155 higher than this time last year when the District had \$1,286,520 in cash and investments. Tax receivables were delayed and will be updating for the next meeting, Mr. Garza reported revenue of \$1,116,893 and expenditures for Fire \$101,171 and EMS was \$364,007 for a total expenditures of \$465,177, thus the revenue were more than expenditures of \$651,716 for the period ending March 31, 2023. A motion was made to approve the financial statements for the period ending March 31, 2023 by Commissioner Forneris, motion was seconded by Commissioner Swetish, motion passed 4-0.

3. DISCUSSION AND/OR ACTION: Fund Balance designation.

Accountant Garza explained the different levels of fund balances that demonstrates that reserve funds are designated for future particular items. Items discussed were : Non-spendable, Restricted – Bond requirements, Committed – this is board level to becoming or be removed – must be by board level. Assigned – a level where management has place designations for fund balances unassigned is where funds are placed with no designation. A good percentage fund balance is 25%.

After a long discussion on future capital and infrastructural needs. A motion was made by Commissioner Swetish to place \$500,000 of fund balance in a committed for future Building projects. Motion was seconded by Commissioner Grupe. Motion passed 4-0.

4. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Public relations B). Training C). Station/equipment status D). Fire calls.

Public relations

Attended Nueces County Fire Chief's meeting at Flour Bluff.

Updated on No Man's land- county has hired a company to do the meets and bounds.

Training

Received the new bunker gear that we ordered in January, this completes the last of the \$20k grant from the forest service grant, we will get a reimbursement check shortly

Have signed up with SFFMA

Station/equipment status:

Replaced compartment door latch on 2016 ambulance (rust)
Replaced the 300 feet of attack hose on Engine 41 this the hose that came with the truck. Have ordered hose to replace the same on Tanker 41.
Had a flat on the 2016 ambulance, will need to replace front tires soon.

May Fire calls

7 fire calls

1 mutual aid calls

9 good intentions

3 assist EMS

2 MVA's

9 controlled burns called in.

5. DISCUSSION AND/OR ACTION: EMS Report. A). Public relations B). Training C). Station/equipment status D). EMS calls.

Public Relation:

Training:

Coastal Bean Hurricane Conference in Robstown, May 3-4

EMS Conference in Port Aransas, May 9-12

Operations:

Sales Tax Deposit: March was \$29,207

Meet with VIFS, working on getting insurance quoted

Renew HALO Guardian Plan

Station / Equipment Status:

Zoll X monitor passed yearly inspection

Calls for 1st quarter (April 10, 2023):

1st quarter county billing \$39,000

District #5 for March 2023 is \$3,300

Total Calls 24

County calls 21

Agua Dulce 1

Bishop 2

Employment:

6. DISCUSSION AND/OR ACTION: Purchase of Command Truck.

Staff discussed the need for new command trucks. Current ones are old. The commissioners asked staff to get some pricing and bring back to the board. Tabled

7. DISCUSSION AND/OR ACTION: Health insurance proposals/bids.

The current carrier has come within a few dollars. A motion to keep the current carrier was made by Commissioner Swetish, motion was seconded by Commissioner Grupe, motion passed 4-0.

8. DISCUSSION AND/OR ACTION: Public comment.

No comment

9. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Swetish, motion was seconded by Commissioner Grupes. Motion passed 4-0. Meeting ended at 9:08 a.m.

Commissioner

Signature

Date