

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR
5781 FM 666, ROBSTOWN, TEXAS 78380
AGENDA NOTICE REGULAR BOARD MEETING TO BE HELD AT
FIRE STATION NUMBER ONE
5781 FM 666, ROBSTOWN, TX 78380**

MINUTES FOR June 14, 2023

The Fire Commissioners of the Nueces County Emergency Services District Number Four will hold a regular meeting on **June 14, 2023 Wednesday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.

The minutes are as follows:

AGENDA

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present – Geoff Atwood, Damien Forneris, Paul Swetish, and Donald Herrmann. Absent –Otis Grupe. Quorum established. Meeting opened at 8:01 a.m.

Others present – Ernest R, Garza, CPA, Lloyd Bluntzer – Fire Chief, EMS Director Diana Bluntzer.

2. **DISCUSSION AND/OR ACTION:** A). To approve the May 10, 2023 regular board meeting minutes.

A review of the May 10, 2023 regular board meeting minutes, after the review, a motion to approve the May 10, 2023 regular board meeting minutes as made by Commissioner Swetish, the motion was seconded by Commissioner Hermann motion passed 4-0.

B). To approve disbursements and/or prepaid for May 11 to June 14, 2023.

A review of the disbursements and/or prepaids for May 11 to June 14, 2023 was made, EMS disbursements were \$65,173.70, Fire disbursements were \$27,403.09. A motion to approve the May 11 to June 14, 2023 disbursements was made by Commissioner Forneris, motion was seconded by Commissioner Swetish. Motion passed 4-0.

C). To approve the financial statements for the period ending May 31, 2023.

Accountant Garza went over the financial statements for the period ending May 31, 2023. Mr. Garza explained the Cash and investments were \$1,810,856 which was \$583,232 higher than this time last year when the District had \$1,227,624 in cash and investments. Tax receivables were \$108,590 with \$38,054 being current and delinquent tax receivables were \$70,536, this was \$14,910 higher than last year's receivables of \$93,679, Mr. Garza reported revenue of \$1,249,465 and expenditures for Fire \$149,330 and EMS was \$494,239 for a total expenditures of \$643,569, thus the revenue were more than expenditures of \$605,896 for the period ending May 31, 2023. A motion was made to approve the financial statements for the period ending May 31, 2023 by Commissioner Forneris, motion was seconded by Commissioner Swetish, motion passed 4-0.

3. DISCUSSION AND/OR ACTION: Authorization of Accountant Ernest R. Garza to make online payments if necessary.

Accountant Garza explained that the Commerce credit card comes in the middle of meetings and there are times we are paying after the deadline. The option of allowing Mr. Garza to make online payments to avoid the finance charges if what staff is asking the commissioners. Other payments may at times need to be paid to be on time. Mr. Garza was asking for the Commissioners permission for this to occur. The payments would be included in the disbursements and/or prepaids like the rest of the payments. After some discussion, a motion to authorize Mr. Garza the authority to make online payments in order to be paid on time and avoid interest charges was made by Commissioner Swetish, motion was seconded by Commissioner Hermann. Motion passed 4-0.

4. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Public relations B). Training C). Station/equipment status D). Fire calls.

Public relations

Will attend foam demonstration at Annville tomorrow

Training

Continuing with in house training

Have ten fireman attending A&M fire school in July on a Forest Service grant, our costs will be room and board.

Have one fireman sign up for the EMT Basic class at Annville.

Station/equipment status:

Unit 900 (kovatch tanker) running again. Would like to declare it surplus and sell or use it for trade in value. Do not have any values yet.

Replaced air conditioner on R41.

May

Fire Calls

7 fire calls

2 mutual aid calls

3 good intentions

3 assist EMS

18 controlled burns called in

2 MVA's no tools required.

5. DISCUSSION AND/OR ACTION: EMS Report. A). Public relations B). Training C). Station/equipment status D). EMS calls.

Public Relation:

Fun day at Lake Corpus Christi (boat / Kayaks / Burgers)

Training:

STRAC meetings – June 19-21 in San Antonio

One of our volunteer firemen will be taking Annville EMT class starting July 3

Operations:

Sales Tax Deposit: May was \$26,126 / June was \$22,737 next deposit July 14th

EMS Provider License is all most finished. (\$870)

HALO Flight guardian Membership card are here

Station / Equipment Status:

Ferno batteries recall / we have two that where on their list

They are replacing them for free (\$1,538)

Transmission on Command 41 is going out

Did more updating with P25 radios

Calls for 2st quarter (June 10, 2023):

District #5 for June 2023 is \$3,000

Total Calls 113

County calls 94

Agua Dulce 17

Bishop 2

Employment:

Roland Moreno Paramedic is back while we have Philip Boyd out

6. DISCUSSION AND/OR ACTION: Purchase of Command Truck.

Still waiting on numbers for the vehicles. Tabled

7. DISCUSSION AND/OR ACTION: Health insurance proposals/bids.

Insurance proposals were received and current insurance had an immaterial increase. A motion to approve the insurance received was made by Commissioner Forneris, motion was seconded by Commissioner Swetish, motion passed 4-0.

8. DISCUSSION AND/OR ACTION: Public comment.

No comment

9. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Swetish, motion was seconded by Commissioner Forneris. Motion passed 4-0. Meeting ended at 8:56 a.m.

Commissioner

Signature

Date