

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN, TEXAS 78380  
AGENDA NOTICE REGULAR BOARD MEETING TO BE HELD AT  
FIRE STATION NUMBER ONE  
5781 FM 666, ROBSTOWN, TX 78380**

**MINUTES FOR May 10, 2023**

The Fire Commissioners of the Nueces County Emergency Services District Number Four will hold a regular meeting on **May 10, 2023 Wednesday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.*

*PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.*

The minutes are as follows:

**AGENDA**

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**  
Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present – Geoff Atwood, Otis Grupe Paul Swetish, and Donald Herrmann. Absent –Damien Forneris. Quorum established. Meeting opened at 8:00 a.m.

Others present – Ernest R, Garza, CPA, Lloyd Bluntzer – Fire Chief.

2. **DISCUSSION AND/OR ACTION:** A). To approve the April 12, 2023 regular board meeting minutes.

A review of the April 12, 2023 regular board meeting minutes, after the review, a motion to approve the April 12, 2023 regular board meeting minutes as made by Commissioner Grupe, the motion was seconded by Commissioner Hermann motion passed 4-0.

B). To approve disbursements and/or prepaid for April 12 to May 10, 2023.

A review of the disbursements and/or prepaids for April 12 to May 10. EMS disbursements were \$46,007.91, Fire disbursements were \$34,913.01. A motion to approve the April 12 to May 10, 2023 disbursements was made by Commissioner Grupe, motion was seconded by Commissioner Swetish. Motion passed 4-0. Discussion of getting necessary gear, the District has funds and we don't want anyone to think we would put people in action with proper supplies.

C). To approve the financial statements for the period ending April 30, 2023.

Accountant Garza went over the financial statements for the period ending April 30, 2023. Mr. Garza explained the Cash and investments were \$1,852,181 which was \$601,662 higher than this time last year when the District had \$1,250,509 in cash and investments. Tax receivables were delayed and will be updating for the next meeting, Mr. Garza reported revenue of \$1,165,254 and expenditures for Fire \$107,989 and EMS was \$410,041 for a total expenditures of \$518,030, thus the revenue were more than expenditures of \$647,223 for the period ending April 30, 2023. A motion was made to approve the financial statements for the period ending April 30, 2023 by Commissioner Hermann, motion was seconded by Commissioner Swetish, motion passed 4-0. Discussion of the fund balance was reviewed to help under the next decussion.

3. DISCUSSION AND/OR ACTION: Fund Balance designation.

Accountant Garza explained the different levels of fund balances that demonstrates that reserve funds are designated for future particular items. Items discussed were : Non-spendable, Restricted – Bond requirements, Committed – this is board level to becoming or be removed – must be by board level. Assigned – a level where management has place designations for fund balances unassigned is where funds are placed with no designation. A good percentage fund balance is 25%. Discussed need for a station at Banquete, commissioners asked for calls to be plotted on a map.

After a long discussion on future capital and infastructural needs. A motion was made by Commissioner Swetish to place \$500,000 of fund balance in a committed for future Building projects. Motion was seconded by Commissioner Hermann .Motion passed 4-0.

4. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Public relations B). Training C). Station/equipment status D). Fire calls.

Public relations

Attended a public meeting at Banquete to advise on Fire hydrants arund the school  
Attended the Hurrican conference at Robstown

**Training**

Continuing with in house training, we now have a FAA certified drone pilot. He owns his own Drone that is capable of 40 minutes of flight without battery change. How a few firemen attending training on Tuesday nights at Annaville. Have ten firemen attending A&M fire school in July on a Forest Service grant, our costs will be room and board.

**Station/equipment status:**

Replaced U Joints on Rescue 41

Replaced the 300 feet of attack hose (cross lay) on Tanker 41, this is the hose that came with the truck.

Had the PTO repaired on the tractor.

New blades for the Ex Mark Lawn mower.

**May**

**Fire Calls**

9 fire calls

2 mutual aid calls

6 good intentions

5 assist EMS

18 controlled burns called in

3 MVA's no tools required.

5. DISCUSSION AND/OR ACTION: EMS Report. A). Public relations B). Training C). Station/equipment status D). EMS calls.

**Public Relation:**

Received \$5,000 for EMS from Ed Rachal Foundation.

They are just glad we are here for them. Thank You letters are sent.

**Training:**

Attended Coastal Bend Hurricane Conference

National Weather Service predicts a below average storms numbers

Both HEB and Whataburger agree, take care of your employees

Heard an update on First Net

Heard an update on Texas Electric Grid

Joined in on the County's Table Top Exercise

EMS Conference in Port Aransas, May 9-12

The grant paperwork is done for 9 firemen going to fire school for \$5,985

Drone search and rescue training (certified FAA pilot)

**Operations:**

Sales Tax Deposit: April was \$25,827.89: next deposit May 12th  
Had a community meeting April 26, in Banquete Requested by the county commissioners  
Lloyd and I will be on a cruise May 19-25. Please use messenger if you need us

**Station / Equipment Status:**

Submitter PPE Grant for the \$20,000  
Hurricane Reentry form are uploaded, waiting on the county

**Calls for 2st quarter (May 7, 2023):**

District #5 for April 2023 is \$2,400

Total Calls	56
County calls	45
Agua Dulce	9
Bishop	2

**Employment:**

We have a new paramedic Steven Olsen, also a paramedic for Annaville

6. **DISCUSSION AND/OR ACTION:** Purchase of Command Truck.

Staff discussed the need for new command trucks. Current ones are old. The commissioners asked staff to get some pricing and bring back to the board. Tabled

Tabled -Paul Swetish leaves meeting at 9:00 a.m.

7. **DISCUSSION AND/OR ACTION:** Health insurance proposals/bids.

Tabled.

8. **DISCUSSION AND/OR ACTION:** Public comment.

No comment

9. **DISCUSSION AND/OR ACTION:** Adjournment.

A motion to adjourn was made by Commissioner Hermann, motion was seconded by Commissioner Grupe. Motion passed 3-0. Meeting ended at 9:34 a.m.

Commissioner

Signature

Date