

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN, TEXAS 78380  
AGENDA NOTICE REGULAR BOARD MEETING TO BE HELD AT  
FIRE STATION NUMBER ONE  
5781 FM 666, ROBSTOWN, TX 78380**

**MINUTES FOR February 14, 2024**

The Fire Commissioners of the Nueces County Emergency Services District Number Four held a special meeting on **February 14, 2024 Wednesday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.*

*PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.*

The minutes are as follows:

**AGENDA**

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present –Otis Grupe, Donald Herrman, Paul Swetish and Geoff Atwood Absent – Jesse Guerra - Quorum established. Meeting opened at 8:05 a.m.

Others present – Ernest R, Garza, CPA, Assist Chief Oscar Zepeda, Firefighter Rene Guerra. Also present – Michael Clack – NCESD#1 Fire Chief and NCESD#1 EMS Director Stephanie Simmons.

2. **DISCUSSION AND/OR ACTION:** Election of Officers.

Motion by Commissioner Grupe to have the following officers: 1. President – Geoff Atwood, 2. Vice President – Donald Hermann, 3. Treasurer – Paul Swetish, 4. Vice Treasurer – Otis Grupe and 5. Secretary – Jesse Guerra. Motion was seconded by Commissioner Swetish. Motion passed 4-0.

2. DISCUSSION AND/OR ACTION: A). To approve the January 18, 2024 regular board meeting minutes.

The commissioners reviewed the January 18, 2024 regular board meeting minutes, after the review, a motion to approve the January 18, 2024 regular board meeting minutes was made by Commissioner Hermann, motion was seconded by Commissioner Swetish, motion passed 4-0.

2. DISCUSSION AND/OR ACTION: B). Distributions and/or prepaids January 18, 2024 to February 13, 2024.

Accountant Garza stated the fire expenditures were \$14,083.46 and the EMS expenditures were \$46,996.72 for the January 18, 2024 to February 13, 2024 period. After a review of the expenditures, a motion to approve the Fire and EMS expenditures was made by Commissioner Grupe, Motion was seconded by Commissioner Hermann, motioned passed 4-0.

2. DISCUSSION AND/OR ACTION: C). To approve the January 31, 2024 Financial statements.

Accountant Garza stated that our cash position at January 31, 2024 was \$1,928,054 compared to \$1,568,099 for the prior year, this was \$359,955 higher in 2024 than 2023. Revenue for the 4 month period of January 31, 2024 were \$575,714 and expenditures were \$350,986 for a net revenue over expenditures of \$224,728. This compares to the prior period in 2023 when revenue were \$705,976 and expenditures were \$342,836 for a net of \$363,140. Therefore we are down \$138,412 comparing 2024 to 2023. A motion to approve the January 31, 2024 financial statement was made by Commissioner Grupe, motion was seconded by Commissioner Swetish, motion passed 4-0.

4. DISCUSSION AND/OR ACTION: Interlocal agreement between Nueces County Emergency Services District No. 1 and Nueces County Emergency Services District No. 4.

District Attorney Hal George has reviewed the contract for both entities and has been approved with his review. After the review, the motion to approve the Interlocal agreement between Nueces County Emergency Services District No. 1 and Nueces County Emergency Services District No. 4 was made by Commissioner Swetish, motion was seconded by Commissioner Hermann. Motion passed 4-0.

5. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Public relations B). Training C). Station/equipment status D). Fire Calls.

Discussion of the equipment being worked on and how some needed to be scrapped and was dangerous. Commissioners stated to get rid of a truck that was considered dangerous. Some electrical issues were being looked at. Other trucks in good shape. Discussion of needed bunker gear and will work on budget. Staff coming back to work for fire and EMS. Making sure we have a paramedic on duty at all times. Discussion of bottles needing replacing and cost about \$15k each for replacement.

6. DISCUSSION AND/OR ACTION: EMS Report. A). Public relations B). Training C). Station/equipment status D). EMS Calls. E). Employment – personnel.

Calls going well, inventory is being done by staff. Annaville helping when needed for calls.

7. DISCUSSION AND/OR ACTION: Qtek Equipment on Fire Pole. Should be named Gtek.

Staff is wanting schedule a time for analysis of equipment on the fire pole and the cost of electricity for what is on the pole and what the cost for the internet. This is being studied.

At 9:00 a.m. Commissioner Swetish had to leave.

8. DISCUSSION AND/OR ACTION: Public Comment.

A citizen Doug Wilson asked why the board meets at 8:00 a.m. and not at 5-6 in the afternoon.?? Another citizen Alam Studer asked what did the fire department think of the ammonia plant. Accountant Garza explained that Public Comment is for the public to state their questions but the Commissioners could not respond without violating the open meetings act. Their questions can be put on a future agenda.

9. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Hermann, motion was seconded by Commissioner Grupe. Motion passed 4-0. Meeting ended at 9:07 a.m.

Commissioner

Signature

Date