

6-26-2024

Geoff Atwood arrived at 8:15 and Paul Swetish and Jesse Guerra were absent. (Jesse Guerra actually quit after being sworn in on January 18, 2024 but was still counted absent until June)

A 5-acre property was available to purchase in Banquete late last year in November or December. This was tabled on January 12, 2024 and not acted on until June. Geoff Atwood did not want the new firehouse to be built in Banquete. The owners were upset that the contract was put off until June. Mr. Garza sent the seller's attorney a contract. The attorney sent it back with items he wanted changed. Mr. Garza amended the contract and sent it back to the attorney. Did not hear from the seller or his attorney for 3 months. Ms. Jones offered to contact the attorney and the seller and got almost 4 weeks of run around. Last word is that the seller's family are debating whether or not they are going to sell. The Firehouse has paid for an architect (\$14,500) and 2 surveys.

August 14, 2024

Under the temporary fire chief's report, it is stated that they are working on getting everyone certified as boat operators and getting their driver's license (class B). Note: Lloyd Bluntzer was fired on January 12, 2024 for not getting all the firefighters their class B even though he asked the BOD (Board of Directors) multiple times prior to his termination to approve his request. As of November 2024, they still don't have all the class B licenses.

November 13, 2024.

We opened our meeting at 8 a.m. with only 3 board members. When we got to item 10, I, Barbara Jones received a family emergency text and had to leave the meeting immediately at 9:13 a.m. There was no longer a quorum. **Geoff Atwood took it upon himself to use my title and name to motion for adjournment without my permission.**

At the beginning of the next meeting, I confronted Mr. Atwood and stated that he had no right or authority to use my title and name. I told him that he needed to remove me from the motion and list himself for the motion. I also told him there would be consequences if he ever did that again. Mr. Garza made the change I requested on the minutes.

12/11/24

On 12/10/24 I received a text from Ernest Garza, our contract accountant, stating that there would be no meeting on the next day, 12/11/24 due to no quorum. He also emailed me a copy of the agenda with a stamp that stated "Cancelled no quorum". I replied that I would still going to the meeting. No one posted the cancellation on the firehouse website or on the bulletin board on the front of the firehouse. Mr. Swetish, one of the board members, showed up but didn't

even come into the meeting room and then left without saying a word at 8:10 a.m. He was on his phone the whole time he was there. 3 of our volunteers showed up not knowing the meeting was cancelled. Barbara Jones stayed until 8:15 a.m. This is the third meeting this year with no quorum. The meeting on January 12, 2024 was the first but it had 4 board members on the table but only 2 members were under oath. The meeting was conducted even though there was officially no quorum.

The second no quorum was in April.

9. It has been about six months since we started running the administration and it seems to be pretty smooth. Is the board ready to start looking for a full time Fire Chief /EMS director and if so what do you need from us. I have talked with the volunteer and made a few suggestions to them on what to ask for and told them some things that I think the board will be looking for, I suggest when and if you decide to hire that the committee be made up of two board members, two volunteers and two people from outside the department, like other fire departments.
10. The well at CR 101 is not working and needs to be fixed, we also need to look at installing a pump there to fill trucks.

4. DISCUSSION AND/OR ACTION: Designating fund balance for projects.

Mr. Garza explained that fund balances have different designations, non-spendable for inventory equity, Restricted fund balance for bond or loan requirements, Committed fund balances which are board designations and established by the board, Assigned fund balances which the board allows staff per board approval to establish for staff to designate at the staff level, and unassigned/unreserved which is where the end of year results are maintained. The board has \$750,000 for equipment commitments. The board discussed the need for additional commitments for the upcoming fire station. A motion to approve moving \$750,000 from the unreserved funds to the committed funds was made by Commissioner Grupe, the motion was seconded by Commissioner Hermann, motion passed 3-0.

5. DISCUSSION AND/OR ACTION: Door System for Stations.

Chief Clack reported that from the prior meeting we went out and received bids for the door system including readers for the doors. Bid received was for \$37,811 from Circle E Industries. After the review of the bid, a motion to approve the bid was made by Commissioner Hermann, motion was seconded by Commissioner Grupe. Motion passed 3-0.

6. DISCUSSION AND/OR ACTION: a. Equipment, Brush 42, C. Brush 43, d. Old Medic Unit, e. Hummers.

Chief Clack reported the status on the various equipment. He explained some equipment like Brush 42 needs a lot of work and funds to fix. Discussion of the need for bottles and air packs. A bid had been received for the new bottles and air packs that are needed – 4 air packs, 18 bottles and the proper disposal of the old bottles. A motion to approve the bid from Municipal Emergency Services for \$52,969.26 was made by Commissioner Grupe, motion was seconded by Commissioner Hermann, motion passed 3-0.

7. Executive Session: a. 771.072 Real Estate, b. 771.074 Personnel issues.

Board went into executive session at 9:01 a.m.
Board came out of executive session at 9:45 am.

Bid
where is
37k bid?

3 new man
where
are the
other two

KB5, Noel already
DNU / Pol
for work
4/1/24

PROPOSAL FOR SERVICES

Prepared for:

Nueces County ESD #4
5781 Farm to Market 666
Robstown, TX 78380

Prepared by:

Buster Summer

Circle Industries

www.CircleInd.com

Proposal date: June 25, 2024

\$20,742.64



Circle Industries prides itself on offering best in class, American-made technology to provide innovative solutions to the most challenging security and life safety issues. In essence, we are providing you with solutions, not just products. With over 70 years of experience in the security industry and thousands of successfully completed projects, we are confident in our ability to exceed your expectations for the following scope of work.

Scope of Work

Access Control on 7 Man doors. Install SALTO Access Control at Three Stations and 7 Doors.

Investment Summary

Circle Industries will complete the scope of work above by providing all labor, assorted materials, and insurance for a price of:

Station 41 Access Control	
Quantity	Product Name
7	Cylindrical latch
1	Portable Programming Device
25	Mobile Users License
1	SPABASIC
7	AM660N00IMB38E5
1	PCM01KC
2	PFD04KR-10
7	Cylindrical Latch
1	Misc Material
1	Project Management
1	Cad Design Engineer
1	Labor Trim Out Devices
1	Program/Testing/Commission
1	Travel Hours
1	Shipping and Handling
\$20,742.64	

Service And Annual Software License	
Quantity	Product Name
1	Service Contract

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\$125.49

This pricing does not include any applicable sales tax and is valid for up to 30 days from the date of this proposal.

Please let me know if you have any questions and/or would like to discuss this project/proposal further.
We really appreciate this opportunity and look forward to working with you.

KBJ Services llc.

Fire Consulting, Training, Fabrication, and Repairs

Invoice

Customer: Nueces County ESD #4 Invoice Date 4/1/24
 Address _____
 City, State, & Zip _____
 Phone # _____
 Contact Stephanie Simmons Quote # _____
 Purchase Order # _____

Date	Quantity	Description	Unit Price	Extended Price
		Outfit of Unit <u>BUZF</u>		
3/4/24	6	Labor to remove elding intake plumbing	\$100	\$ 600.00
3/5/24	6	Labor to rewire electrical for emergency lights	\$ 100.00	\$ 600.00
3/6/24	6	Labor to intall electric al for front monitor	\$ 100.00	\$ 600.00
3/7/24	6	Labor to pumb the hose reel and wire hose reel	\$ 100.00	\$ 600.00
3/8/24	6	Labor for installing and wiring pump	\$ 100.00	\$ 600.00
3/9/24	10	Labor to install plumbing for intake and discharg	\$ 100.00	\$ 1,000.00
				\$ -
Sub Total				\$ 4,000.00
Taxes				
Additional				
Total				\$ 4,000.00

Michael Clack
 Print Name
Michael Clack 04/15/24
 Signature Date

This invoice is for the removal of intake plumbing on Brush 41, install all new intake plumbing and hooked up discharges, installed valve and wiring for front turret, hooked up and wired hose reel, rewired all the emergnecy lights to inside the cab, installed the front turret and wirning and joystick, wired and installed fuel sorce for fire pump, tested everything. Had to remove the rear dump chute and reinstall it because it leaked

acct 4608
 fire acct
 04/16/24
 88

Make Checks payable to KBJ Services llc 11551 B Leopard Street Corpus Christi, Texas 78410

Services llc.

ing, Fabrication, and Repairs

voice

ity ESD #4 Invoice Date 4/1/24
 Quote #
 Quote Date
 Purchase Order #

otion	Unit Price	Extended Price
nit R42F		
ig intake plumbing	\$100	\$ 600.00
for emergency lights	\$ 100.00	\$ 600.00
al for front monitor	\$ 100.00	\$ 600.00
el and wire hose reel	\$ 100.00	\$ 600.00
ng pump	\$ 100.00	\$ 600.00
ir intake and discharg	\$ 100.00	\$ 1,000.00
		\$ -
	Sub Total	\$ 4,000.00
	Taxes	
	Additional	
	Total	\$ 4,000.00

ll
 04/15/24
 Date

Name: KBJ SERVICES LLC
 Check Date: 04/16/24
 Check Amount: 4,000.00

OUTFIT OF UNIT B42F
 ACCT # 4608

MEMO:

Vendor ID: KBJ

plumbing on Brush 41, install all new intake
 lalled valve and wiring for front turret, hooked up
 gnecy lights to inside the cab, installed the front
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 everything. Had to remove the rear dump chute and reinstall it because it leaked

acct 4608
 fire acct
 04/16/24

88

Make Checks payable to KBJ Services llc 11551 B Leopard Street Corpus Christi, Texas 78410

KBJ Services llc.
Fire Consulting, Training, Fabrication, and Repairs

Invoice

Customer: _____
Address _____
City, State, & Zip _____
Phone # _____
Invoice Date 4/1/24
Quote # _____
Quote Date _____
Purchase Order # _____
Contact Stephanie Simmons

Date	Quantity	Description	Unit Price	Extended Price
		Outfit of Unit 400		
3/9/24	16	Labor for installation of Emergency lights and siren speaker	\$100	\$ 1,600.00
3/10/24	4	Labor to mount fuel tank, repair tool box and wire in the fuel pump	\$ 100.00	\$ 400.00
3/8/24	14	Emergency lights	\$ 150.00	\$ 2,100.00
3/8/24	1	Emergency lights control box	\$ 250.00	\$ 250.00
3/8/24	1	siren box and speakers	\$ 350.00	\$ 350.00
			\$ -	
			\$ -	
			Sub Total	\$ 4,700.00
			Taxes	
			Additional	
			Total	\$ 4,700.00

Michael Clack
Print Name
Michael Clack 04/15/24
Signature Date

This invoice is for purchasing and installing emergency lights and equipment for unit 400. Items purchased were emergency lights, siren control, speakers, light control box. While in the shop we also bolted down the fuel tank to prevent further damage and installed a power supply for the fuel pump.

acct 4608
Fire acct
04/16/24
88

Make Checks payable to KBJ Services llc 14551 B Leopard Street Corpus Christi, Texas 78410



Barbara Jones <beeb Jones@gmail.com>

Fwd: You received a new invoice (#241279)

1 message

Chief Esd4 <chief@ncesd4.org>

To: Barbara Jones <beeb Jones@gmail.com>

Wed, Dec 18, 2024 at 5:05 PM

Michael Clack
Fire Chief
Annaville Fire Department
Sent from my iPhone

Begin forwarded message:

From: "Brister Surveying Inc. Firm # 10072800" <messenger@messaging.squareup.com>

Date: August 6, 2024 at 7:56:31 AM CDT

To: CHIEF@annavillefire.com

Subject: You received a new invoice (#241279)

Reply-To: "Brister Surveying Inc. Firm # 10072800" <CAESPxIkMzZhNTg4MzMtYjMxZS00YmU3LWFjYTctZDY2ZDIwNTImZGFjGgxjOjExMzA1MTQ3MDEiCW1lc3NlbmdlciIgvKfplX8gafh6pZmpUswO0Gv8ROJDr/b7tQBVBV6Mg=@reply2.squareup.com>



*Brister
Surveying*

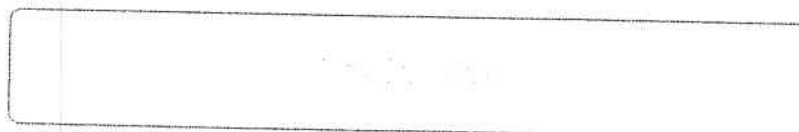
Professional Land Surveying Services

Brister Surveying Inc. Firm # 10072800

New Invoice

\$811.88

Due on August 6, 2024





Brister Surveying Inc. Firm # 10072800
5506 Cain Dr.
CORPUS CHRISTI, TX 78411 United States
bristersurveying@corpus.twcbc.com | (361) 850-1800

Invoice #241279

Issue date
Aug 6, 2024

Invoice #241279

Customer

NCESD#4 Michael Clack/Stephanie
Simmons
chief@annavillefire.com
(361) 688-4839

Invoice Details

PDF created December 19, 2024
\$811.88

Payment

Due August 6, 2024
\$811.88

Items

Boundary Survey

Quantity	Price	Amount
1	\$811.88	\$811.88

Subtotal

Included Tax (\$61.88)

\$811.88

Total Paid

\$811.88

Payments

Aug 6, 2024 (Visa 5634)

\$811.88



View online

To view your invoice go to <https://squareup.com/u/FyHbayEZ>

Or open the camera on your mobile device and place the QR code in the camera's view.

Page 1 of 1

Invoice #241279

August 6, 2024

Customer

NCESD#4 Michael Clack/Stephanie Simmons

chief@annavillefire.com

361-688-4839

Download Invoice PDF

Invoice summary

Boundary Survey	\$811.88
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Subtotal	\$811.88
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Included Tax (\$61.88)	
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Total Due	\$811.88
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Brister Surveying Inc. Firm # 10072800

5506 Cain Dr.

CORPUS CHRISTI, TX 78411 United States

bristersurveying@corpus.twcbc.com

361-850-1800

Please contact Brister Surveying Inc. Firm # 10072800 about its
privacy practices.



Barbara Jones <beeb Jones@gmail.com>

Fwd: You paid an invoice! (#241686)

1 message

Chief Esd4 <chief@ncesd4.org>
To: Barbara Jones <beeb Jones@gmail.com>

Wed, Dec 18, 2024 at 5:04 PM

Michael Clack
Fire Chief
Annaville Fire Department
Sent from my iPhone

Begin forwarded message:

From: "Brister Surveying Inc. Firm # 10072800" <messenger@messaging.squareup.com>
Date: October 17, 2024 at 3:51:16 PM CDT
To: chief@ncesd4.org
Subject: You paid an invoice! (#241686)
Reply-To: "Brister Surveying Inc. Firm # 10072800" <CAESPxlkNzcXNTg1MWUtN2M0NC00NmNmLWFkZDAyYjM3ZWQ4MWI4NzAxGgxjOjEyMjU2MDAyNDMiCW1lc3Nlbmdlci lg7JJ5/3POsqG/qHD006gMZc+/nUcaytuKes2ZdcjTC4s=@reply2.squareup.com>



*Brister
Surveying*

Professional Land Surveying Services

Brister Surveying Inc. Firm # 10072800

Invoice Paid

\$1,000.00

Paid with Visa 5659 on October 17, 2024 at 3:51 PM

HWY 44-Banquete

Invoice #241686

October 17, 2024

Customer

Nueces County Emergency Services District # 4
ssimmons@annavillefire.com
(361) 688-4839

Additional Recipients

chief@ncesd4.org

Date of service

October 21, 2024

[Download Invoice PDF](#)

Message

Survey with center elevation

Invoice summary

Boundary Survey	\$1,000.00
Subtotal	\$1,000.00
Total Paid	\$1,000.00

Visa 5659

10/17/24, 3:51 PM

Brister Surveying Inc. Firm # 10072800

5506 Cain Dr.
CORPUS CHRISTI, TX 78411 United States
bristersurveying@corpus.twcbc.com
(361) 850-1800

Please contact Brister Surveying Inc. Firm # 10072800 about its
privacy practices.



Brister Surveying Inc. Firm # 10072800
5506 Cain Dr.
CORPUS CHRISTI, TX 78411 United States
bristersurveying@corpus.twcbc.com | (361) 850-1800

Invoice #241686

Issue date
Oct 17, 2024

HWY 44-Banquete

Survey with center elevation

Additional Recipients: chief@ncesd4.org

Customer

Nueces County Emergency Services
District # 4
ssimmons@annavillefire.com
(361) 688-4839

Invoice Details

PDF created December 19, 2024
\$1,000.00
Service date October 21, 2024

Payment

Due October 17, 2024
\$1,000.00

Items	Quantity	Price	Amount
Boundary Survey	1	\$1,000.00	\$1,000.00
Subtotal			\$1,000.00

Total Paid **\$1,000.00**

Payments

Oct 17, 2024 (Visa 5659) **\$1,000.00**



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Or open the camera on your mobile device and place the QR code in the camera's view.

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